

MAY 1962  
GSA GEN

Approved For Release 2008/07/15 : CIA-RDP78-04546A000500040005-0

UNITED STATES GOVERNMENT

# Memorandum

TO : GR - Mr. Ashley Beatty

DATE: January 18, 1968

FROM : INR/DDC/CS - Lawson A. Moyer, Jr. *LAM*

SUBJECT: Briefing Material for Foreign Service Inspectors

A request has been received from the Foreign Service Inspector General for briefing material related to the forthcoming inspection of the Foreign Service post(s) listed below. Experience has shown that this material is most useful to the Inspectors when it concentrates on major problems. Only in exceptional circumstances should the Inspectors be asked to collect information which can be obtained directly from the post through normal channels of communication or to verify the post's compliance with special instructions or requests which you originated.

Since the inspectors frequently visit posts long after their departure from Washington, the material should not be prepared on the assumption that the Inspectors will recall in intimate detail the information provided them in the course of any oral briefings.

It is necessary to submit the material promptly on or before the requested due date to give ample time for the inspectors to review the information and suggestions and, to allow time for the Staff to assemble the material and to meet the Pouch Schedule to the Post. The briefing material is held in confidence and is not made available to the post.

The material should be sent in three copies, original and two carbons to INR/DDC/CS/Miss Taylor, Room 6638, and should not be classified above CONFIDENTIAL, if possible. Material for each post should be on a separate page or pages so that it can easily be detached from that pertaining to other posts in the same country. Please refer questions to ext. 3121.

Your cooperation is appreciated.

COUNTRYPOSTS *31 Jan. '68*Due on or Before

INDIA

New Delhi

February 5, 1968

Madras ✓

February 5, 1968

Bombay ✓

February 5, 1968

Calcutta ✓

February 5, 1968

NEPAL

Kathmandu ✓

February 5, 1968

CEYLON

Colombo ✓

February 2, 1968

State Dept. review completed



Buy U.S. Savings Bonds Regularly on the Payroll Savings Plan

ZAMBIA	Lusaka	March 29, 1968 ✓
MALAWI	Blantyre	April 5, 1968
GREAT BRITAIN	Salisbury	April 19, 1968
PORTUGAL	Lourenco Marques	<del>April 26, 1968</del> 25 MARCH ✓
✓ SOMALI REPUBLIC	Mogodiscio ✓	29 Jan 68
	Hargeisa	<del>February 15, 1968</del>
	Embassy Office	<del>February 15, 1968</del>

UNITED STATES GOVERNMENT

# Memorandum

TO : GR - Mr. Ashley Beatty *AB*

DATE: January 18, 1968

FROM : INR/DDC/CS - Lawson A. Moyer, Jr. *LAM*

SUBJECT: Briefing Material for Foreign Service Inspectors

A request has been received from the Foreign Service Inspector General for briefing material related to the forthcoming inspection of the Foreign Service post(s) listed below. Experience has shown that this material is most useful to the Inspectors when it concentrates on major problems. Only in exceptional circumstances should the Inspectors be asked to collect information which can be obtained directly from the post through normal channels of communication or to verify the post's compliance with special instructions or requests which you originated.

Since the inspectors frequently visit posts long after their departure from Washington, the material should not be prepared on the assumption that the Inspectors will recall in intimate detail the information provided them in the course of any oral briefings.

It is necessary to submit the material promptly on or before the requested due date to give ample time for the inspectors to review the information and suggestions and, to allow time for the Staff to assemble the material and to meet the Pouch Schedule to the Post. The briefing material is held in confidence and is not made available to the post.

The material should be sent in three copies, original and two carbons to INR/DDC/CS/Miss Taylor, Room 6638, and should not be classified above CONFIDENTIAL, if possible. Material for each post should be on a separate page or pages so that it can easily be detached from that pertaining to other posts in the same country. Please refer questions to ext. 3121.

Your cooperation is appreciated.

*Alex, Arabia - 26 Feb.*

*Saudi Arabia Jeddah, Dhahran*  
*4 March*  
*1 March*

*Zurich - 25 March*  
*Peru*

COUNTRY	POSTS	Due on or Before
SWITZERLAND	-Geneva	March 4, 1968 <i>25 March</i>
SPAIN	Madrid	March 4, 1968 -
	Barcelona	March 4, 1968 -
	Bilbao	March 4, 1968 - <i>1 March</i>
	Valencia	March 4, 1968 -
	Seville	March 4, 1968 -
PORTUGAL	Lisbon	April 15, 1968
	Ponta Delgada	April 15, 1968 <i>25 March</i>
	Oporto	April 15, 1968



Buy U.S. Savings Bonds Regularly on the Payroll Savings Plan

UNITED STATES GOVERNMENT

*Memorandum*TO : GR - Mr. Ashley Beatty *AS*

DATE: January 18, 1968

FROM : INR/DDC/CS - Lawson A. Moyer, Jr. *LM*

SUBJECT: Briefing Material for Foreign Service Inspectors

A request has been received from the Foreign Service Inspector General for briefing material related to the forthcoming inspection of the Foreign Service post(s) listed below. Experience has shown that this material is most useful to the Inspectors when it concentrates on major problems. Only in exceptional circumstances should the Inspectors be asked to collect information which can be obtained directly from the post through normal channels of communication or to verify the post's compliance with special instructions or requests which you originated.

Since the inspectors frequently visit posts long after their departure from Washington, the material should not be prepared on the assumption that the Inspectors will recall in intimate detail the information provided them in the course of any oral briefings.

It is necessary to submit the material promptly on or before the requested due date to give ample time for the inspectors to review the information and suggestions and, to allow time for the Staff to assemble the material and to meet the Pouch Schedule to the Post. The briefing material is held in confidence and is not made available to the post.

The material should be sent in three copies, original and two carbons to INR/DDC/CS/Miss Taylor, Room 6638, and should not be classified above CONFIDENTIAL, if possible. Material for each post should be on a separate page or pages so that it can easily be detached from that pertaining to other posts in the same country. Please refer questions to ext. 3121.

Your cooperation is appreciated.

<u>Country</u>	<u>Posts</u>	<u>Due on or Before</u>
DAHOMY	Cotonou	February 23, 1968 ✓
CHAD- 11 March '68	✓ Fort Lamy	March 15, 1968 ✓
ANGOLA	Luanda	<del>March 15, 1968</del> 22 APR.
LIBYA- 6 Feb. '68	Tripoli- Baida- Benghazi-	March 22, 1968 ✓ " " " " " " 9 Feb.

UNITED STATES GOVERNMENT

# Memorandum

TO : GR - Mr. Ashley Beatty *WCS*

DATE: January 18, 1968

FROM : INR/DDC/CS - Lawson A. Moyer, Jr. *LAM*

SUBJECT: Briefing Material for Foreign Service Inspectors

A request has been received from the Foreign Service Inspector General for briefing material related to the forthcoming inspection of the Foreign Service post(s) listed below. Experience has shown that this material is most useful to the Inspectors when it concentrates on major problems. Only in exceptional circumstances should the Inspectors be asked to collect information which can be obtained directly from the post through normal channels of communication or to verify the post's compliance with special instructions or requests which you originated.

Since the inspectors frequently visit posts long after their departure from Washington, the material should not be prepared on the assumption that the Inspectors will recall in intimate detail the information provided them in the course of any oral briefings.

It is necessary to submit the material promptly on or before the requested due date to give ample time for the inspectors to review the information and suggestions and, to allow time for the Staff to assemble the material and to meet the Pouch Schedule to the Post. The briefing material is held in confidence and is not made available to the post.

The material should be sent in three copies, original and two carbons to INR/DDC/CS/Miss Taylor, Room 6638, and should not be classified above CONFIDENTIAL, if possible. Material for each post should be on a separate page or pages so that it can easily be detached from that pertaining to other posts in the same country. Please refer questions to ext. 3121.

Your cooperation is appreciated.

Country	Posts	Due on or Before
BOLIVIA	✓ La Paz - 29 Jan '68	February 1, 1968
	✓ Cochabamba 29 Jan '68	February 1, 1968
<del>ECUADOR</del> <i>Cancel</i>	<del>Quito</del>	<del>March 15, 1968</del>
	<del>Cayaguay</del>	<del>March 15, 1968</del>



**CONFIDENTIAL**

COTONOU, Dahomey

The Graphics Coordinator for Cotonou was designated in August 1967, thus activating the Graphics Program at the post. Photographs supplied in response to requirements have been timely and pertinent. It is anticipated that the Graphics Program at the post will develop into a valuable and active source of photographic coverage for Dahomey, no additional guidance is required at this time since the guidance supplied in September 1967, is still valid.

**CONFIDENTIAL**

1 FEB 1968

PARIS, France

The Graphics Coordinator function has been handled by the Publications Procurement Officer in a most effective manner. Paris has made a substantial contribution to the overall Graphics Program; particularly it has been an outstanding source of Soviet Bloc photography. Specific requirements sent to the post during the past year have been promptly answered with appropriate photography.

CONFIDENTIAL

Approved For Release 2008/07/15 : CIA-RDP78-04546A000500040005-0

LA PAZ, COCHABAMBA  
Bolivia

These posts have designated Graphics Coordinators and have provided valuable support to the Graphics Program during the past year. Responses received to both general and specific requirements have been timely and pertinent. We are particularly pleased with the variety of subject matter covered by the photography which has been submitted and feel that the excellent caption information being supplied is noteworthy. No problems are anticipated at either of these posts with the Graphics Program in the future.

CONFIDENTIAL

65 JAN 1988

Approved For Release 2008/07/15 : CIA-RDP78-04546A000500040005-0



CONFIDENTIAL

Approved For Release 2008/07/15 : CIA-RDP78-04546A000500040005-0

BOMBAY, India

The Graphics Coordinator for Bombay was designated in January 1968, and consequently has had little time to contribute to the Graphics Program. There has been no officially designated Graphics Coordinator for the past several years, but this post has been conducting an active and valuable Graphics Program. Photographs of prominent personalities and of economic activities have been timely and pertinent. It is not anticipated that additional collection guidance is required at this time; guidance was provided earlier this month.

CONFIDENTIAL

Approved For Release 2008/07/15 : CIA-RDP78-04546A000500040005-0

31 JAN 1968

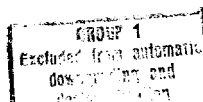
**CONFIDENTIAL**

Approved For Release 2008/07/15 : CIA-RDP78-04546A000500040005-0

MADRAS, India

There is no designated Graphics Coordinator for Madras and no active Graphics Program. The most recent transmittal received from Madras was in response to a specific request for a photograph of a personality in mid-1962. The post has a camera available; however, if it is inadequate or not functioning and if a supply of film is desired, it can be provided by INR/CS/OR at the post's request. Collection guidance dated December 1963 is still valid.

**CONFIDENTIAL**



81 JAN 1964

Approved For Release 2008/07/15 : CIA-RDP78-04546A000500040005-0

~~CONFIDENTIAL~~

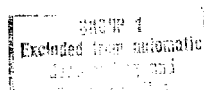
Approved For Release 2008/07/15 : CIA-RDP78-04546A000500040005-0

NEW DELHI, India

The Graphics Coordinator for New Delhi was designated in January 1966; he is continuing the very active and valuable program which this post has been carrying on for the past several years. The quantity and the quality of the materials submitted have been outstanding and have made a substantial contribution to the overall Graphics Program. The Coordinator has been successful in obtaining the assistance of the Geographic Attache and other officers of the Embassy who travel extensively.

In view of the comprehensiveness of the photographic coverage which is currently being provided by the Embassy, there appears to be no need for additional collection instructions. INR/CS/CR continues to be pleased with the status of the Graphics Program at this post.

~~CONFIDENTIAL~~



91 JAN 1968

Approved For Release 2008/07/15 : CIA-RDP78-04546A000500040005-0

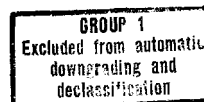
~~CONFIDENTIAL~~

Approved For Release 2008/07/15 : CIA-RDP78-04546A000500040005-0

CALCUTTA, India

It has been several years since this post has designated a Graphics Coordinator. Although the collection guidance sent to the post is dated December 1963, it should be noted that this guidance is general and is still current and valid. We hope that during the travels of the Consulate officers opportunities may present themselves to photograph some of the subjects and places most easily accessible from Calcutta. In the past year a limited amount of photography was received; however, it is hoped that a more active Graphics Program will develop in the future.

~~CONFIDENTIAL~~



31 JAN 1968

Approved For Release 2008/07/15 : CIA-RDP78-04546A000500040005-0

CONFIDENTIAL

Approved For Release 2008/07/15 : CIA-RDP78-04546A000500040005-0

COLOMBO, Ceylon

The Graphics Coordinator for Ceylon was designated in March 1967; however, it appears that he has been reassigned since this time. During the past year the Graphics Program has been handled by a member of the political section in a most commendable manner. Responses to specific and general requirements have been timely, pertinent, and well identified. In view of the continuing activity in the Graphics Program no additional guidance appears necessary.

GROUP 1  
Excluded from automatic  
down rating and  
declassification

81 JAN 1968

Approved For Release 2008/07/15 : CIA-RDP78-04546A000500040005-0

KATHMANDU, Nepal

The Graphics Coordinator was designated by the post in August 1965. The Graphics Program has not been active during the past year. If the post is interested in the activation of a Graphics Program, guidance will be supplied upon request.

81 JAN 1966

~~CONFIDENTIAL~~

MOGADISCIO, Somali Republic

The Graphics Coordinator for Mogadiscio was designated in January 1967. The program has been inactive since that time and we note that the Graphics Coordinator has been transferred. In the event the post designates a new Graphics Coordinator, collection guidance at the post should be sufficient; however, additional guidance can be supplied upon request. As always, we have a continuing interest in recent good quality photographs of present and potential political personalities.

CONFIDENTIAL

80 JAN 1968